



ADA Circulation Qualification Program

The King County Library System (KCLS) offers an ADA Circulation Accommodation program. This program is for patrons who have a disabling condition expected to last six months or longer. Applicants must have a temporary or a permanent condition that makes it difficult to pick up or return materials at the library on time.

Approved borrowers will receive these accommodations:

- Holds will remain available for pick up for 30 open days.
- Loan period of six weeks on all items, except for downloads and interlibrary loans. (KCLS cannot change the due dates set by partners who provide downloads or interlibrary loans to library patrons).
- Patrons may renew each item 1 time, except for downloads and interlibrary loans.

Responsibilities of ADA circulation qualified borrowers:

- The library offers these specific accommodations to the applicant only, and not to others.
- The patrons are responsible for and may be charged for damage to materials.
- The patrons are responsible for the replacement cost of lost materials.

By applying for the program, the patron agrees to notify the library if/when the need for these accommodations ends. The account will then revert to a standard account.

Please complete this form and mail it in, use the address below.

Date _____ KCLS Library Card/Account Number _____

Birthdate _____

Name _____

Mailing Address _____

City _____ Zip Code _____

Telephone _____ Email _____

Please briefly describe the disabling condition(s) that prevent you from coming to the library on time to pick up holds or to return materials.

For questions:

Shun-Jen Hsiao (He/Him)
Access Coordinator, DEI Department
King County Library System
960 Newport Way NW
Issaquah, WA 98027
shsiao@kcls.org • 425.369.3453