



MOTIONS APPROVED

PRESENT

KCLS Board

Harish Kulkarni*
Srini Raghavan
Anne Repass
Lalita Uppala
Laura Valenziano

KCLS Staff

Julie Acteson
Maria Bassett
Angie Benedetti
Angie Miraflor
Dominica Myers
Danielle Perry
Sergio Razo
Lisa Rosenblum
Cecile Streltman
Tracey Thompson
Donna Zirkle*

*attended remotely

1. Board Meeting agenda
2. July 27, 2022 Board Meeting minutes
3. Payroll expenditures
4. General Fund #0010 expenditures

CALL TO ORDER

President Anne Repass called the meeting to order at 5:02pm. Harish Kulkarni attended remotely.

APPROVAL OF AGENDA

Lalita Uppala moved approval of the Board Meeting agenda. Laura Valenziano seconded, and the motion passed unanimously. (Harish Kulkarni was not on screen during the vote.)

APPROVAL OF BOARD MINUTES

Srini Raghavan moved approval of the July 27, 2022 Board Meeting minutes. Lalita Uppala seconded the motion. All voted in favor and the motion passed unanimously. (Harish Kulkarni was not on screen during the vote.)

PUBLIC COMMENT

Patron Yoshiko Saheki from Shoreline urged the Board to eliminate overdue fines. She reminded the Board it is within its authority to eliminate fines, and that neighboring library systems have already done so.

STAFF REPORTS

Collections Management Services (CMS) Director Tracey Thompson gave an overview of the upcoming adoption of auto-renewals with respect to borrowed materials. This new service, which will be implemented on September 15, 2022, is considered a convenience for patrons. Three days before physical items are due to be returned, the system will check to see if an item is eligible for renewal. If there are no patrons waiting for the item and it has not met the maximum number of renewals, the item will be automatically renewed for another loan period. Email notifications will be sent to the patron. Patrons can opt out of the program by calling or visiting their library.

Deputy Director of Public Services Angie Miraflor gave the Board an update on the progress toward expanding open hours across the Library System. The current plan is to increase hours and have a consistent schedule at locations across the county. With minimal exception, all libraries will adopt a Monday through Saturday schedule; Skykomish and Greenbridge will stay open three and five days respectively. Eighteen locations, two per region, also will be open on Sundays.

Angie did not have an estimate for the date of the expansion. Before expanding hours, the leadership team needs to determine the number of positions needed to work the new schedules, offer the hours to existing employees through the union-negotiated scheduling process, then hire and train additional staff to fill in the gaps. There are secondary support considerations, including Preston staff capacity to circulate a higher number of materials; Human Resources staff capacity to recruit and hire new employees; and Buildings and Grounds staff to conduct maintenance during the extended hours at all locations.

Interim Finance Director Donna Zirkle presented the Finance report as of the end of July. Year-to-date (YTD) revenues at the end of July were \$74M, slightly higher than projections of \$73.2M. YTD expenses as of the end of July were \$66.5M, which is lower than the projected amount of \$77.6M. CIP expenses YTD were \$3.3M, accounting for 59.9% of the total budget of \$5.6M.

Trustee Harish Kulkarni dropped from the call.

APPROVAL OF MONTHLY EXPENDITURES

Laura Valenziano moved approval of Payroll expenditures for July in the amount of \$2,628,970.82: (7/08) Ck#00201090-00201107; 507630156-507631192; (7/22) Ck#00201108-00201123; 512090090-512090194. Lalita Uppala seconded and the motion passed unanimously.

Lalita Uppala moved approval of General Fund #0010 expenditures for July in the amount of \$5,903,741.31: Travel Advances - 0; (7/13) Ck#1140553-1140567; (7/14) Ck#5013080; (7/14) Ck#1140568-1140686; (7/15) Ck#1140687-1140756; (7/18) Ck#1140757; (7/18) Ck#1140758-1140764; (7/19) Ck#5013081; (7/19) Ck#1140765-1140834; (7/21) Ck#5013082-5013084; (7/21) Ck#1140835-1140840; (7/25) Ck#1140841-1140896; (7/25) Ck#5013385-5013104; (7/25) Ck#5013105-5013122; (7/25) Ck#1140897-1140909; (7/27) Ck#5013123; (7/27) Ck#1140910; (7/27) Ck#1140911-1140929; (7/28) Ck#1140930-1140931; (7/28) Ck#1140932-1140941; (7/29) Ck#1140942-1141026; (7/29) Ck#5013124-5013141; (7/29) Ck#5013142-5013155; (7/29) Ck#1141027; (8/01) Ck#1141028; (8/01) Ck#1141029-1141032; (8/01) Ck#5013156-5013158; (8/03) Ck#1141033-1141105; (8/03) Ck#1141106-1141117; (8/03) Ck#1141118; (8/08) Ck#1141119; (8/08) Ck#1141120; (8/11) Ck#5013159-5013161; Voids - Ck#1140951. Srimi Raghavan seconded and the motion passed unanimously.

DIRECTOR'S REPORT

Executive Director Lisa Rosenblum recognized that August 31 was the final day of the 2022 Summer Reading Program; she looks forward to the October Board meeting, where staff will report on the results.

Lisa thanked the 10 libraries which stayed open late to serve as cooling centers during the extreme heat on July 28 and 29. She also mentioned that the Budget team received a Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the second year in a row.

Finally, Lisa recognized Community Relations and Marketing Director Julie Acteson, who is retiring after 22 years with KCLS. The trustees each offered Julie their appreciation and best wishes.

BOARD COMMITTEE REPORTS

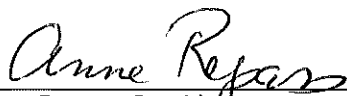
There were no Board committee reports.

TRUSTEES REPORT

There were no trustee reports.

ADJOURNMENT

Anne Repass adjourned the meeting at 5:57pm.



Anne Repass, President

Harish Kulkarni, Secretary