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ADA Circulation Qualification Program

The King County Library System established the ADA Circulation Qualification Program to serve patrons who have disabilities that are expected to last at least six months. Applicants must have a temporary or permanent condition that makes it challenging to return library materials within the usual checkout periods.

The program offers the following accommodations:

- Loan period of 6 weeks for all items.
- Patron may do one (1) renewal.
- Holds will remain available on shelf for 30 days.
- No overdue fines.

Loan periods for electronic resources that are downloadable are preset by the vendors who provide those services. Due dates are assigned at the time of downloading and electronic checkout. These items are automatically returned at the end of the loan period.

ADA Circulation Qualified Borrower Responsibilities

The library provides this service to disabled patrons only and not to other members of the household, family members or friends. While under the ADA Circulation Qualification program:

- The patron is still responsible and charged for damage to materials and for replacement of lost items.
- The patron card will be blocked when account is over \$10.
- The patron agrees to notify the library if the need for the accommodation ends. At that time, the account would revert to a standard account.
- To qualify for this service, applicants must already have a KCLS library card and meet the regular cardholder requirements of the King County Library System.

Complete this form to request ADA Circulation Qualified Borrower Accommodation

Today's Date _____ Name _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____ Email _____

Library Card Number _____

Briefly describe your accommodation need: _____

Accommodation needed through (date) _____ or indefinitely

Return form to, or contact with additional questions:

Danielle Perry, ADA Representative
King County Library System
960 Newport Way NW
Issaquah, WA 98027
dmperry@kcls.org
425.369.3218

The Library will contact you within 14 days of receiving your request form.